

# Saral Suraksha Bima, HDFC ERGO

# **Contents**

1.	PREAMBLE	2
2.	OPERATIVECLAUSE	2
3.	DEFINITIONS	2
4.	COVERAGE:	5
5.	CUMULATIVE BONUS:	8
6.	EXCLUSIONS(applicabletoallsectionsofthepolicy)	9
7.	CLAIMPROCEDURE	10
8.	GENERAL TERMS AND CONDITIONS	11
9.	CLAIM RELATED INFORMATION	15
10.	GRIEVANCES	15
Ann	exure-B	23



### 1. PREAMBLE

This Policy is a contract of insurance issued by HDFC ERGO General Insurance(hereinafter calledthe 'Company') to the proposer mentioned in the schedule (hereinafter called the 'Insured') to cover the person(s) named in the schedule (hereinafter called the 'Insured Persons'). The policy is based on the statements and declaration provided in the Proposal Form by the proposer and is subject to receipt of the requisite premium.

#### 2. OPERATIVECLAUSE

Any amount payable under the policy shall be subject to the terms of coverage, exclusions, conditions and definitions contained herein. Maximum liability of the Company under allsuchClaimsduringeachPolicyYearshallbetheSumInsuredandCumulativeBonus(ifany)specified in theSchedule.

## 3. DEFINITIONS

The terms defined below and at other junctures in the Policy have the meanings ascribed tothem wherever they appear in this Policy and, where, the context so requires, references to the singular include references to the plural; references to the male includes the female andthird gender and references to any statutory enactment includes subsequent changes to thesame.

- 3.1. Accident means a sudden, unforeseen and involuntary event caused by external, visibleandviolent means.
- 3.2. Agemeans age of the Insured person on last birthday as on date of commencement of the Policy
- **3.3. Cashless Facility** means a facility extended by the insurer to the insured where thepayments, of the costs of treatment undergone by the insured person in accordance withthe Policy terms and conditions, are directly made to the network provider by the insurertotheextent pre-authorization is approved.
- **3.4. Condition Precedent** means a Policy term or condition upon which the Company's liability under the Policy is conditional upon.
- **3.5. Cumulative Bonus** means any increase or addition in the Sum Insured granted by theinsurerwithout an associated increasein premium.

### 3.6. Day Care Treatment:

Day care treatment means medical treatment, and/or surgical procedure which is:

- undertakenunderGeneralorLocalAnaesthesiainahospital/daycarecentreinlessthan24 hrs becauseof technological advancement, and
- ii. whichwould haveotherwise requiredhospitalization ofmorethan24 hours.

Treatmentnormallytakenonanout-patientbasisisnotincludedinthescopeofthisdefinition.

3.7. Disclosuretoinformationnorm: The policy shall be void and all premium paid thereon shall be for feited to the



Company in the event of misrepresentation, mis-description ornon-disclosureofanymaterial fact.

- **3.8. Emergency Care:** Emergency care means management for an injury which results insymptoms which occur suddenly and unexpectedly, and requires immediate care by amedical practitioner to prevent death or serious long term impairment of the insuredperson'shealth.
- 3.9. Family: Family consists of the proposer and any one or more of the family members asmentionedbelow:
  - (i) legallywedded spouse.
  - (ii) ParentsandParents-in-law.
  - (iii) dependent Children (i.e. natural or legally adopted) between the age 3 monthsto 25 years. If the child above 18 years of age is financially independent, he or sheshallbeineligiblefor coverageinthesubsequent renewals.
- 3.10. Hospital means any institution established for in-patient care and day care treatment of disease/ injuries and which has been registered as a hospital with the local authorities under the Clinical Establishments (Registration and Regulation) Act, 2010 or under the enactments specified under Schedule of Section 56(1) of the said Act, OR complies with all minimum criteria as under:
  - i. hasqualifiednursingstaff underitsemployment roundtheclock;
  - ii. hasatleastteninpatientbeds,inthosetownshavingapopulationoflessthantenlakhsandfifteen inpatient bedsin all other places;
  - iii. hasqualifiedmedicalpractitioner(s) inchargeroundtheclock;
  - iv. hasafullyequippedoperationtheatreofitsownwheresurgicalproceduresarecarriedout
  - v. maintains daily records of patients and shall make these accessible to the Company'sauthorizedpersonnel.
- 3.11. Hospitalisation means admission in a hospital for a minimum period of twenty-four (24) consecutive in patient care' hours except for specified procedures/ treatments, where such admission could be for a period of less than twenty-four (24) consecutive hours.
- **3.12. Injury** means accidental physical bodily harm excluding illness or disease solely anddirectly caused by external, violent and visible and evident means which is verified andcertifiedbyamedical practitioner.
- 3.13. In-Patient Care means treatment for which the insured person has to stay in a hospitalformorethan 24 hours for acovered event.
- 3.14. InsuredPerson meansperson(s)namedinthescheduleofthePolicy.
- 3.15. Intensive Care Unit means an identified section, ward or wing of a hospital which isunder the constant supervision of a dedicatedmedical practitioner(s), and whichisspecially equipped for the continuous monitoring and treatment of patients who are in acritical condition, or require life supportfacilities and where the level of care and supervision is considerably more sophisticated and intensive than in the ordinary and otherwards.
- **3.16.ICU (Intensive Care Unit) Charges** means the amount charged by a Hospital towardsICU expenses on a per day basis which shall include the expenses for ICU bed, generalmedical support services provided to any ICU patient including monitoring devices, critical carenurs in gand intensivist charges.
- **3.17. Medical Advice** means any consultation or advice from a Medical Practition er including the

issue



ofanyprescription or follow up prescription.

- 3.18. Medical Expenses means those expenses that an insured person has necessarily and actually incurred formedical treatment on account of accident on the advice of a medical practitioner, as long as these are no more than would have been payable if the insured person had not been insured and no more than other hospitals or doctors in the same locality would have charged for the same medical treatment.
- 3.19. Medical Practitioner means a person who holds a valid registration from the MedicalCouncil of any state or Medical Council of India or Council for Indian Medicine or forHomeopathy set up by the Government of India or a State Government and is therebyentitled to practice medicine within its jurisdiction; and is acting within the scope andjurisdictionofthe licence.
- **3.20. MedicallyNecessaryTreatment**meansanytreatment,tests,medication,orstayinhospital orpart ofastayin hospital which
  - i. isrequired forthe medicalmanagement ofinjurysufferedbytheinsured;
  - ii. mustnotexceedthelevelofcarenecessarytoprovidesafe,adequateandappropriatemedicalcarein scope,duration, orintensity;
  - iii. musthavebeenprescribed byamedical practitioner;
  - iv. mustconformtotheprofessionalstandardswidelyacceptedininternationalmedicalpracticeor bythe medical communityinIndia.
- **3.21. NetworkProvider**meanshospitalsenlistedbyinsurer,TPAorjointlybyaninsurerandTPAto provide medicalservicesto an insured byacashless facility.
- **3.22. Non-Network Provider**means anyhospital thatis notpart ofthenetwork.
- **3.23. Notification of Claim** means the process of intimating a claim to the Insurer or TPAthrough anyof therecognized modes of communication.
- 3.24. PolicymeansthesePolicywordings,thePolicyScheduleandanyapplicableendorsements or extensions attaching to or forming part thereof. The Policy containsdetails of the extent of cover available to the Insured person, what is excluded from thecoverand theterms&conditionson whichthe Policyisissued totheInsured person.
- **3.25.** Policyperiod means period of one policy year for which the Policy is issued.
- 3.26. PolicySchedule meansthePolicyScheduleattachedto andformingpartof Policy
- 3.27. Renewal: Renewal means the terms on which the contract of insurance can be renewed mutual consent with a provision of grace period for treating the renewal continuousforthepurposeofgainingcreditforpre-existing diseases, time-bound exclusions and for all waiting periods.
- **3.28. Room Rent** means the amount charged by a hospital towards Room and Boardingexpensesand shall include the associated medical expenses.

## 3.29. SumInsuredmeansthepre-



definedlimitspecifiedinthePolicySchedule.SumInsuredandCumulativeBonusrepresentsthemaximum,totalan dcumulativeliabilityforanyandallclaims madeunderthePolicy, inrespect of thatInsured Person.

- **3.30. SurgeryorSurgicalProcedure**meansmanualand/oroperativeprocedure(s)requiredfor treatment of an injury, correction of deformities and defects, diagnosis and cure ofdiseases, relief of suffering and prolongation of life, performed in a hospital or day carecentrebyamedical practitioner.
- **3.31.Third** Party Administrator (TPA) means a Company registered with the Authority, and engaged by an insurer, for a fee or by whatever name called and as may be mentioned in the health services agreement, for providing health services.

### 4. COVERAGE:

- **4.1Base**Covers: The covers listed below are in-built Policy benefits and shall be available to all Insured Persons in accordance with the procedures set out in this Policy.
- a) Death: The Company shall pay the benefit equal to 100% of Sum Insured, specified inthe Policy Schedule, on death of the Insured Person, due to an Injury sustained in anAccident during the Policy Period, provided that the Insured Person's death occurswithin 12 months from the date of the Accident. Where claim payment has been madeowingtodisappearanceofInsuredPersonfollowinganaccident,ifafterthepaymentofaccidental death claim, it is found that the Insured Person has survived the accident,then the policyholder has to refund the payment back to the Company in considerationoftheobligatoryguaranteeas provided duringtheclaim.
- b) **Permanent Total Disablement:** The Company shall pay the benefit equal to 100% ofSum Insured, specified in the policy schedule, if an Insured Person suffers PermanentTotalDisablementofthenaturespecifiedbelow,solelyanddirectlyduetoanAccidentduringthePolic yPeriod,providedthatthePermanentTotalDisablementoccurswithin12months from thedateof theAccident:
  - a) Totalandirrecoverableloss of sight of botheyesor
  - b) Physicalseparationorlossof useofboth handsorfeetor
  - c) Physicalseparation or loss of use of one hand and one foot or
  - d) lossofsightof oneeyeand Physicalseparationor loss ofuseof handor foot
  - e) If such Injury shall as a direct consequence thereof, permanently, and totally, disablesthelnsuredPersonfromengaginginanyemploymentoroccupation of anydescription whatsoever.

## c) Permanent Partial Disablement:

TheCompanyshallpaythefollowingpercentageofSumInsured,specifiedinthePolicySchedule, if the Insured Person suffers Permanent Partial Disablement of the naturespecifiedbelowsolely and directly due to an Accident during the Policy Period provided that the Permanent Partial Disablement shall occur within 12 months of the date of the Accident.

	LossCovered	PercentageofSumInsured
1.	LossofUse/PhysicalSeparation:	
	Oneentirehand	50%
	Oneentire foot	50%



	LossofSightofoneeye	50%
	Lossof toes–all	20%
	GreatbothphalangesGrea	5% 2%
	t-onephalanx	1%
	Otherthangreatifmorethanonetoelost	
2.	LossofUseofboth ears	50%
3.	Lossof Useof one ear	20%
4.	Lossof fourfingersand thumbof onehand	40%
5.	Lossof fourfingers	35%
6.	Lossofthumb	25%
	- bothphalanges	10%
	- onephalanx	1070
7.	LossofIndex finger -	100/
	threephalanges	10%   8%
	twophalanges	4%
	onephalanx	470
8.	Loss of middle finger –	
	threephalanges	6%
	twophalanges	4%
	onephalanx	2%
9.	Lossofringfinger-	
	threephalanges	5%
	twophalanges	4%
	onephalanx	2%
10.	Lossoflittlefinger-	
	threephalanges	4%
	twophalanges	3%
	onephalanx	2%
11.	Lossofmetacarpus-	
	firstorsecond(additional)third,fourthorfi	3%
	fth(additional)	2%
4.6		Percentageasassessedby
12.	Anyotherpermanentpartialdisablement	theindependentMedicalPractit
		ioner

Maximumamountpayableinrespectofmultiplenatureofdisablementsshallberestrictedtosuminsured bythepolicyholder.

chosen

## Note:



- a) ThebaseSumInsuredchosenandCumulativeBonus,ifany,isapplicablecumulativelyforallthe three covers specified under 4.1(a),4.1(b) and 4.1(c) above i.e., there is a single SumInsured for all the three covers namely, Accidental death, Permanent total disability andPermanentPartial Disability.
- b) IftheaccidentoccursduringthePolicyPeriod,benefitscoveredunder4.1(a),4.1(b)and4.1(c)above are payable, even if death or Permanent Total Disablement or Permanent PartialDisablement or any combination thereof occurs after the completion of Policy Period, butwithin12 months from thedate of Accident.
- **4.2.Optional Covers:**The covers listed below are optional benefits and shall be available tolnsured Persons in accordance with the terms set out in the Policy, if the listed cover isopted.
- a) TemporaryTotalDisablement:

If the Insured Person sustains an Injury in an Accident during the Policy Period and whichcompletely incapacitates the Insured Person from engaging in any employment or occupationofanydescriptionwhatsoeverwhichtheInsuredPersonwascapableofperformingatthetimeoftheAccident( TemporaryTotalDisablement),theCompanyshallpaythebenefitasspecifiedinthePolicySchedule,till the timethe Insured Personis ableto return towork, provided that:

- (i) Theperiodoftemporarytotaldisablementshallexceedfourconsecutiveweeksfrom the date of Accident, however, the benefit shall be reckoned from the dateofAccident and shall bepayable for theentireduration ofdisablement.
- (ii) the compensation payable under this benefit mentioned under Section 4.2(a)shall not be payable for more than 100 weeks in respect of any one Injurycalculated from the date of commencement of disablement and in no case shallexceedthe SumInsured.
- (iii) TheTemporaryTotalDisablementiscertifiedinwritingbythetreatingMedicalPractitionertohave commencedwithin30daysfromthedateoftheAccident.
- (iv) The compensation shall be paid by the Company at quarterly intervals, afterascertaining the amount payable. If the period of temporary total disable ment is for less than a quarter or three month s, the compensation may be paid at the end of the disable ment period
- (v) During the course of payment under this benefit, the Company shall have rightto call for a certification from an independent medical practitioner with regardto the continuity of temporary total disability specified under this section.
- (vi) TheinsuredshallnotifytheCompanyimmediatelyonresumingtohisoccupation/employment. Where it is found that the insured resumed to hisoccupation/employment without notifying to the Company and received thecompensation under this cover, the company shall have right to claim therecoveryof such benefitpaid.

Note: Forthepurpose of this benefit, "week" is a period of seven consecutive calendar days.

b) HospitalisationExpensesduetoAccident:TheCompanyshallindemnifymedicalexpensesincurred for hospitalisation arising due to Accident during the Policy Period, up to the limit of10%of thebaseSum Insured,specified in thePolicySchedule.

Thehospitalisationexpensesshallcoverthefollowing:

- i. Room, Boarding, Nursing Expenses asprovided by the Hospital / Nursing Home,
- ii. Surgeon, Anaesthetist, Medical Practitioner, Consultants, Specialist Fees whetherpaiddirectlyto thetreatingdoctor/ surgeon ortothe hospital.



iii. Anaesthesia,blood,oxygen,operationtheatrecharges,surgicalappliances,medicinesanddrugs,coststoward sdiagnostics,diagnosticimagingmodalities,andsuchothersimilar expenses.

(ExpensesonHospitalisationforaminimumperiodof24hoursareadmissible.However,thistimelimitof24hoursshalln otapplywhenthetreatmentdoesnotrequirehospitalisation as specified in the terms and conditions of policy contract, where thetreatmentistakeninthe Hospitalandthe Insuredisdischargedonthesameday.)

- iv. IntensiveCareUnit(ICU)/IntensiveCardiacCareUnit(ICCU)expenses
- v. TheCostofprostheticandotherdevicesorequipmentifimplantedinternallyduringa Surgical Procedure carried out to treat the accidental injury covered under thepolicy
- vi. Expensesincurredonhospitalizationduetoaccident,underAYUSH(asdefinedinIRDAl(HealthInsurance)Regulations,2016)systemsofmedicineshallbecoveredwithout anysub-limits.

Thefollowingotherexpensesnecessitatedduetoinjuryshallalsobecoveredundertheoptionalcover specifiedunder Section 4.2(b):

- i. Dentaltreatment.
- ii. Plasticsurgery.
- iii. Allthedaycaretreatments.
- iv. ExpensesincurredonroadAmbulancesubjecttoamaximumofRs.2000/-perhospitalization.

**Note:** The expenses that are not covered under the section 4.2(b) are placed under List-I ofAnnexure-B. The list of expenses that are to be subsumed into room charges, or procedure charges or costs of treatment are placed under List-II, List-III and List-IV of Annexure-Brespectively.

## c) Education Grant:

Following an admissible claim of the Insured Person under the policy towards Death orPermanent Total Disability of the Insured Person, the Company shall pay a one-timeeducationalgrantof10%oftheBaseSuminsured(specifiedinthepolicyschedule),perchildto all dependent children of theInsured provided that:

- a. Such Dependent Child/ Children(s) is/are pursuing an educational course as afulltime student in an educational institution.
- b. Age of the child or children as the case shall not be more than 25 completedyears.

### Note:

- i. The benefits payable under each of the optional covers 4.2(a), 4.2(b) and 4.2(c) are independent and over and above the baseSum Insured.
- ii. Claimadmissibility undertheoptionalcovers"Temporarytotaldisablement"and"hospitalization due to accident" is independent of claim admissibility under the basecovers.

## 5. **CUMULATIVE BONUS:**

Sum insured (excluding Cumulative Bonus) shall be increased by 5% in respect of eachclaimfreePolicyYear,providedthepolicyisrenewedwithoutabreaksubjecttomaximumof 50% of the Sum Insured. If a claim is made in any particular year, the Cumulative Bonusaccruedmaybereducedat thesame rate at whichithas accrued.

## Notes:

- i. The Cumulative Bonus is applicable only in respect of base covers referred at Section4.1(a),4.1(b) and 4.1(c). Addition or reduction of Cumulative Bonus will be done only ifclaimmadeunder basecovers
- TheCBshallbeaddedandavailableindividuallytothelnsuredPersonsunderthepolicy,ifno claim has been reported.
   CB shall reduce only in case of claim from the same InsuredPerson.
- iii. CBshall beavailableonlyifthePolicyis renewed/ premiumpaid within theGracePeriod.
- iv. If a claim is made in the expiring Policy Year, and is notified to Us after the acceptance ofRenewalpremium



anyawarded CBshall bewithdrawn

## 6. EXCLUSIONS(applicabletoallsectionsofthepolicy)

The Company shall not beliable to make any payments under this policy in respect of:

- (i) Any claim for death or disablement (whether of a permanent nature or of a temporarynature), hospitalisation of the insured person, directly or indirectly due to War (whetherdeclared or not) and war like occurrence or invasion, acts of foreign enemies, hostilities,civil war, rebellion, revolutions, insurrections, mutiny, military or usurped power, seizure,capture,arrest, restraintsand detainment ofall kinds.
- (ii) Anyclaimfordeath, disablement (whether of a permanent nature or of a temporary nature), hospitalization of Insured Person
  - a. from intentional self-injury unless in self-defence or to save life, suicide or attemptedsuicide;
  - b. whilstundertheinfluenceofintoxicatingliquorordrugsorotherintoxicantsexcept where the insured is not directly responsible for the injury / accident thoughunderinfluenceof intoxication.
  - c. whilstengaginginaviationorballooning,orwhilstmountinginto,ordismountingfromor travelling inany balloon or aircraft other than as a passenger (fare-paying orotherwise)in anyScheduled Airlines in theworld.
     [Standardtypeofaircraftmeansanyaircraftdulylicensedtocarrypassengers(forhireor otherwise) by appropriate authority irrespective of whether suchanaircraftisprivatelyownedorcharteredoroperatedbyaregularairlineorwhethersuchanaircrafthasasingle eengine ormultiengine;]
  - d. arisingorresultingfromtheInsuredPersoncommittinganybreachoflawwithcriminalintent.
- (iii) Anyclaimfordeath, disablement (whether of a permanent nature or of a temporary nature), hospitalization of Insured Person due to participation as a professional in hazardous or adventure sports, including but not limited to, parajumping, rockclimbing, mountaineering, rafting, motor racing, horse racing or scuba diving, hand gliding, skydiving, deep-seadiving.
- (iv) Any claim resulting or arising from or any consequential loss directly or indirectly causedbyorcontributed to or arisingfrom:
  - A. Ionizing radiation or contamination by radioactivity from any nuclear fuel or from anynuclear wastefromthecombustionof nuclearfuelor fromany nuclear waste fromcombustion(includinganyselfsustainingprocessof nuclear fission)ofnuclear fuel.
  - B. Nuclearweaponsmaterial
  - Theradioactive,toxic,explosiveorotherhazardouspropertiesofanyexplosivenuclearassemblyor nuclear component thereof.
  - D. Nuclear, chemical and biological terrorism
- (v) AnylossarisingoutoftheInsuredPerson'sactualorattemptedcommissionoforwillfulparticipationin anillegalact oranyviolation or attempted violation of the law.

#### 6.1 Exclusionsspecifictosection4.2(b)"HospitalisationExpensesduetoAccident"

TheCompanyshallnotbeliabletomakeanypaymentsunderthispolicyinrespectofanyexpensesincurred bytheInsured Person in connection withor in respect of:

## i. Investigation&Evaluation(Code- Excl04)

- a) Expensesrelatedto anyadmissionprimarilyfordiagnosticsand evaluation purposes.
- b) Anydiagnosticexpenseswhicharenotrelatedornotincidentaltothecurrentdiagnosisandtreatment.
- Dietarysupplementsandsubstancesthatcanbepurchasedwithoutprescription,includingbutnotlimitedtoVita mins,mineralsandorganicsubstancesunlessprescribedby amedicalpractitioneraspartofhospitalizationclaimorday careprocedure(Code-Excl14)



- iii. Expensesincurredfortreatmentofaccidentalinjurieswhichdoesnotwarranthospitalization.
- iv. AnyexpensesincurredonDomiciliaryHospitalizationandOPDtreatment.
- v. TreatmenttakenoutsidethegeographicallimitsofIndia.
- vi. AllexpenseslistedinAnnexure-B(ListI) ofthePolicy.

#### 7. CLAIMPROCEDURE

### 7.1. Notificationofclaim:

- Intimationaboutaneventoroccurrencethatmaygiverisetoaclaimunderthispolicymustbegiven within 30 daysof its happening.
- ii. Claims for insurance benefits must be submitted to the Company not later than one (1)month after the completion of the treatment or after transportation of the mortal remains/burialin the event of Death.
- iii. If any treatment for which a claim may be made is to be taken and that treatment requiresHospitalisation in an Emergency, the company shall be informed within 24 hours of theadmissionofthe insured person in Hospital.

**Note:** The Company will examine and relax the time limit mentioned herein above dependinguponthe merits of thecase.

## 7.2. Documents to be submitted:

### 7.2.1 BasicdocumentsrequiredforAllclaims

- i. Dulycompleted claim form
- ii. PhotoIdentityProof oftheinsuredperson
- iii. CopyofFIR/Panchnama/PoliceInquestReport(whereverthesereportsarerequired as per the circumstance of the Accident) duly attested by the concernedPoliceStation
- iv. Copy of Medico Legal Certificate (wherever it is required as per the circumstanceof the Accident) dulyattested by the concerned Hospital
- v. AnyotherrelevantdocumentrequiredbytheCompanyforassessmentoftheclaim

## 7.2.2 DocumentsrequiredincaseofDeathcoveredunderSection4.1(a)

- i. Deathcertificate;
- ii. PostMortemReport(ifconducted);
- iii. Identity proof of Nominee or Original Succession Certificate/Original Legal HeirCertificate or any other proof to the satisfaction of the Company for the purpose of avalid dischargein case nomination is not filed by deceased.
- 7.2.3 DocumentsrequiredincaseofPermanentTotalDisablement(PTD)/PermanentPartialDisablement(PPD), covered under Sections4.1(b) and 4.1(c)
- i. OriginaltreatingMedicalPractitioner'scertificatedescribingthedisablement
- ii. Original DischargesummaryfromtheHospital
- iii. Disabilitycertificate issued bytreatingMedical Practitioner
- iv. Anyothermedical,investigationreports,inpatientorconsultationtreatmentpapers,asapplicable.

## 7.2.4 DocumentsrequiredincaseofTemporaryTotalDisablement(TTD),coveredunder Section4.2(a)

i. OriginaltreatingMedicalPractitioner'scertificateconfirmingthedisability



- ii. Original DischargesummaryfromtheHospital
- iii. Anyothermedical,investigationreports,inpatientorconsultationtreatmentpapers,asapplicable
- iv. Leave/AbsenceCertificatefromEmployer(IfEmployed)
- v. MedicalPractitioner'scertificateconfirmingtheInjuryandadvisingrest/unfittoworkforspecified number ofdays
- vi. FitnessCertificate issuedbythe treatingdoctor.

## 7.2.5 DocumentsrequiredforcoverageunderSection4.2(b)-HospitalisationExpensesdue toAccident:

- i. DischargeSummaryfrom TheHospital
- ii. Medical& Investigation reports
- iii. Prescriptions, and consultation papers of the treatment
- iv. Anyothermedical, investigationreports, asapplicable

## 7.2.6 DocumentsrequiredforcoverageunderSection4.2(b)-EducationGrant:

- i. Prooftoestablishrelationship—Passport/Educationcertificateestablishingproofofrelationshipof child with parents/Birth Certificate.
- ii. PhotoIdentityProofofChild
- iii. Ageproofof Child
- iv. BonafideCertificateissuedbytheeducational institutionconfirmingthathe/she isafull timestudent of theinstitution

#### 7.3. ClaimSettlement

- The Company shall settle or reject a claim, as the case may be, within 30 days from thedateofreceipt of last necessarydocument.
- ii. In case of delay in the payment of a claim, the Company shall be liable to pay interest to the policyholder from the date of receipt of last necessary document to the date of payment of claim at arate2%abovethebank rate.
- iii. However, where the circumstances of a claim warrant an investigation in the opinion of the Company, it shall initiate and complete such investigation at the earliest, in any casenot later than 30 days from the date of receipt of last necessary document. In such cases, the Company shall settle or reject the claim within 45 days from the date of receipt of last necessary.
- iv. Incaseofdelaybeyondstipulated45days,theCompanyshallbeliabletopayinteresttothepolicyholderatarate2%a bovethebankratefromthedateofreceiptoflastnecessarydocumentto thedate ofpayment of claim.

(Explanation: "Bank rate" shall mean the rate fixed by the Reserve Bank of India (RBI) atthebeginningof the Financial Yearin which claim has fallendue)

### 7.4. Payment of Claim

All claims under thepolicyshall be payableinIndian currencyonly

## 8. GENERAL TERMS AND CONDITIONS

## 8.1. DisclosureofInformation

The policy shall be void and all premium paid there on shall be for feited to the Company in the event of misrepresentation, mis-description or non-disclosure of any material fact by the policy holder.

(Explanation: "Materialfacts" for the purpose of this policy shall mean all relevant informations ought by the company in the proposal formand other connected documents to enable it to take informed decision in the context of under writing the risk)



### 8.2. ConditionPrecedentto AdmissionofLiability

The terms and conditions of the policy must be fulfilled by the insured person for the Company to make any payment for claim (s) arising under the policy.

#### 8.3. MaterialChange

The Insured Person shall immediately notify the Company in writing of any change in hisbusinessoroccupationorphysicaldefectorinfirmitywithwhichhehasbecomeaffectedsincethepayment of last preceding premium.

#### 8.4. Automatic Termination of Insurance

This policy shall automatically terminate upon the Insured Person's death or payment of 100% Sum Insured. However, the cover shall continue for the remaining Insured Personstill the end of Policy Period. The other insured persons may also apply to renew the policy.Incase,theotherinsuredpersonisminor,thepolicyshallberenewedonlythroughanyoneofhis/hernaturalguard ianorguardianappointedbycourt.Allrelevantparticularsinrespectofsuchperson(includinghis/herrelationshipwithth einsuredperson)mustbesubmittedtothe companyalongwith theapplication.

## 8.5. Complete Discharge

Any payment to the policyholder, insured person or his/ her nominees or his/ her legalrepresentative or assignee or to the Hospital, as the case may be, for any benefit under the policy shall be a valid discharge towards payment of claim by the Company to the extent of that amount for the particular claim.

### 8.6. Notice & Communication

- i. Anynotice, direction, instruction or anyother communication related to the Policy should be made in writing.
- ii. SuchcommunicationshallbesenttotheaddressoftheCompanyorthroughanyotherelectronicmodes specified in thePolicySchedule.
- TheCompanyshallcommunicatetotheInsuredattheaddressorthroughanyotherelectronicmode mentioned in theschedule.

## 8.7. Territorial Limit

The coverage is worldwide except for the optional cover "Hospitalization expenses due toaccident".

The coverage of optional cover "Hospitalization expenses due to accident", is limited tomedicaltreatment taken inIndia only.

#### 8.8. Multiple policies (Applicable to covers which offer fixed benefits)

In case of multiple policies which provide fixed benefits, on the occurrence of the Insuredevent in accordance with the terms and conditions of the policies, the insurer shall maketheclaim paymentsindependent ofpayments received underother similar policies.

## 8.9. Multiple policies (Applicable for Section 4.2(b)- Hospitalisation Expenses due to Accident)

- i. In case of multiple policies taken by an insured person during a period from one or moreinsurers to indemnify treatment costs, the insured person shall have the right to require asettlement of his/her claim in terms of any of his/her policies. In all such cases the insurerchosen by the insured person shall be obliged to settle the claim as long as the claim iswithinthe limits of and according to the terms of the chosen policy.
- ii. Insuredpersonhavingmultiplepoliciesshallalsohavetherighttopreferclaimsunderthispolicy for the amounts disallowed under any other policy/policies even if the sum insuredis not exhausted. Then the insurer shall independently settle the claim subject to the termsandconditions of this policy.



- If the amount to be claimed exceeds the sum insured under a single policy, the insuredpersonshallhavetherighttochooseinsurer fromwhomhe/shewantsto claimthebalanceamount.
- iv. Whereaninsuredpersonhaspoliciesfrommorethanoneinsurertocoverthesameriskonindemnity basis, the insured person shall only have indemnified the treatment costs inaccordancewith theterms and conditions ofthechosen policy.

### 8.10. Fraud

Ifanyclaimmadebythe

insuredperson, is in any respect

fraudulent,orifanyfalsestatement,ordeclarationismadeorusedinsupportthereof,orifanyfraudulentmeansordevicesar eusedbytheinsuredpersonoranyoneactingonhis/herbehalftoobtainanybenefitunderthispolicy,allbenefits underthis policyshall beforfeited.

Anyamountalreadypaidagainstclaimswhicharefoundfraudulentlaterunderthispolicyshallbe repaid by all person(s) named in the policy schedule, who shall be jointly and severallyliablefor such repayment.

For the purpose of this clause, the expression "fraud" means any of the following actscommitted by the Insured Person or by his agent, with intent to deceive the insurer ortoinducethe insurer to issueainsurancePolicy:—

- (a) thesuggestion, as a fact of that which is not true and which the Insured Person does not believe to be true;
- (b) theactiveconcealmentofafactbytheInsuredPersonhavingknowledgeorbeliefofthe fact;
- (c) anyother act fittedto deceive; and
- (d) anysuchact or omission as thelaw specially declares to be fraudulent

The Company shall not repudiate the policy on the ground of fraud, if the insured person /beneficiary can prove that the misstatement was true to the best of his knowledge and therewasnodeliberateintentiontosuppressthefactor thatsuchmisstatementoforsuppressionofmaterialfactarewithintheknowledgeoftheinsurer. Onusofdisprovingisuponthepolicyhold er, if alive, orbeneficiaries.

#### 8.11. Cancellation

 The Insured may cancel this Policy by giving 15days' written notice, and in such anevent, the Company shall refund premium on short term rates for the unexpired PolicyPeriodas per the rates detailed below.

Refund %				
Refund of Premium (basis Policy Period)				
Timing of Cancellation 1 Yr				
Up to 30 days	75.00%			
31 to 90 days	50.00%			
3 to 6 months	25.00%			
6 to 12 months	0.00%			

For Policies where premium is paid by instalment, the following additional conditions will be applicable:

- a. 50% of current instalment premium will be refunded when the current period elapsed is less than 6 months from the commencement of the Policy Year. For instalment after 6 months, no refund will be payable.
- b. In case of admissible claim under the Policy, future instalment for the current Policy Year will be adjusted in the claim amount and no refund of any premium will be applicable during the Policy Year.

Notwithstandinganythingcontainedhereinorotherwise,norefundsofpremiumshallbemadeinrespectofCancellationw here,anyclaimhasbeenadmittedorhasbeenlodgedoranybenefithasbeen availed bytheInsured person under thePolicy.



ii. TheCompanymaycancelthePolicyatanytimeongroundsofmisrepresentation,non-disclosure of material facts, fraud by the Insured Person, by giving 15 days' writtennotice. Therewould benore fund of premium on cancellation on groundsofmis representation, non-disclosure of material factsor fraud.

#### 8.12. Nomination:

The Insured Person is required at the inception of the policy, to make a nomination for thepurpose of payment of claims under the policy in the event of death of the policyholder. Any change of nomination shall be communicated to the company in writing and such change shall be effective only when an endorsement on the policy is made. In the event ofdeath of the policyholder, the Company will pay the nominee (as named in the PolicySchedule/PolicyCertificate/Endorsement(ifany))andincasethereisnosubsistingnominee, to the legal heirs or legal representatives of the policyholder whose dischargeshallbetreatedas full andfinal dischargeof its liabilityunderthepolicy.

#### 8.13. Renewal of the Policy:

The policy shall ordinarily be renewable except on grounds of fraud, misrepresentation by theinsuredperson.

- The Company shall endeavour to give notice for renewal. However, the Company is notunderobligation to giveanynoticefor renewal.
- RequestforrenewalalongwithrequisitepremiumshallbereceivedbytheCompanybeforethe end ofthepolicyperiod.
- iii. At the end of the policy period, the policy shall terminate and can be renewed within theGrace periodof 30daystomaintaincontinuity of benefitswithoutbreakinpolicy.Coverageis not availableduringthegraceperiod.
- iv. Noloadingshallapplyon renewals based onindividual claims experience.
- v. Thecoverforthelnsuredshallterminateimmediatelyintheeventofadmissibleclaimandsettlementof100%SumInsur edunderCoverageDeathorPermanentTotalDisabilityandnoRenewal ofcontractwill bepermissible.
- vi. Theinsuredmayalsoavailanoptionalcoveroroptoutofthe optionalcoveratthetimeofrenewal.

## 8.14. Possibility of revision of the premium rates:

The company, with prior approval of IRDAI, may revise or modify the premium rates.

### 8.15. Policy Disputes:

Anydisputeconcerningtheinterpretationoftheterms, conditions, limitations and/or exclusions contained hereinis under stood and agreed to by both the Insured and the Company to be subject to Indian Law.

## 8.16. Arbitration:

- i. If anydisputeordifferenceshallariseas tothequantum tobe paid bythe Policy,(liabilitybeing otherwise admitted) such difference shall independently of all other questions, bereferred to the decision of a sole arbitrator to be appointed in writing by the parties here toor if they cannot agree upon a single arbitrator within thirty days of any party invokingarbitration, the same shall be referred to a panel of three arbitrators, comprising twoarbitrators,onetobeappointedbyeachofthepartiestothedispute/differenceandthethirdarbitrator to be appointed by such two arbitrators and arbitration shall be conducted underand in accordance with the provisions of the Arbitration and Conciliation Act 1996, asamendedbyArbitration and Conciliation (Amendment) Act, 2015 (No. 3 of 2016).
- It is clearly agreed and understood that no difference or dispute shall be preferable toarbitrationashereinbeforeprovided,iftheCompanyhasdisputedornotacceptedliabilityunderorin respect of thepolicy.
- iii. It is hereby expressly stipulated and declared that it shall be a condition precedent to anyrightofactionorsuituponthepolicythatawardbysucharbitrator/arbitratorsoftheamountofexpenses shall be firstobtained.



## 8.17. Premium Payment in Instalments

IftheInsuredPersonhasoptedforPaymentofPremiumonaninstalmentbasisi.e.HalfYearly,Quarterly or Monthly, as mentioned in the policy Schedule, the following Conditions shallapply(notwithstandinganytermscontraryelsewherein thepolicy)

- i. GracePeriodof15dayswouldbegiventopaytheinstalmentpremiumduefor thepolicy.
- ii. Duringsuchgraceperiod,coveragewillnotbeavailablefromtheduedateofinstalmentpremium till thedate of receipt ofpremium byCompany.
- iii. Nointerestwillbechargedlftheinstalmentpremiumisnotpaidonduedate.
- iv. Incaseofinstalmentpremiumduenotreceivedwithinthegraceperiod,thepolicy willget cancelled.
- v. Intheeventofaclaim, all subsequent premium in stalments shall immediately becomed ue and payable.
- vi. Thecompanyhastherighttorecoveranddeductallthependinginstalmentsfromtheclaim amount due under thepolicy.

#### 8.18. Free Look Period

The Free Look Period will be applicable on the new policy and not on renewals

- 1. The insured will be allowed a period of fifteen days from date of receipt of the Policy to review the terms and conditions of the Policy, and to return the same if not acceptable.
- 2. If the insured has not made any claim during the Free Look Period, the insured shall be entitled to
  - a) a refund of the premium paid less any expenses incurred by the Company on medical examination of the insured person and the stamp duty charges or;
  - b) where the risk has already commenced and the option of return of the Policy is exercised by the insured, a deduction towards the proportionate risk premium for period of cover or:
  - c) where only a part of the insurance coverage has commenced, such proportionate premium commensurate with the insurance coverage during such period.

## 9. CLAIM RELATED INFORMATION

Foranyclaimrelatedquery,intimationofclaimandsubmissionofclaim relateddocuments,insuredperson maycontact thecompanythrough:

- i. Website: www.hdfcergo.com
- ii. Toll free: 022 6234 6234 / 0120 6234 6234
- iii. Contact Details for Senior Citizen: seniorcitizen@hdfcergo.com
- iv. E-mail: care@hdfcergo.com
- v. Fax : NA vi. Courier:

HDFC ERGO General Insurance Co. Ltd.

Stellar IT Park, Tower-1 5th Floor, C - 25, Sector 62 Noida – 0120 398 8360

# 10. GRIEVANCES

Incaseofanygrievancetheinsured personmay contact thecompanythrough

- i. Website:www.hdfcergo.com
- i. TollFree:022 6234 6234 / 0120 6234 6234
- iii. E-mail:care@hdfcergo.com

HDFC ERGO General Insurance Company Limited. IRDAI Reg. No.146 CIN: U66030MH2007PLC177117. Registered & Corporate Office: 1st Floor, HDFC House, 165-166 Backbay Reclamation, H. T. Parekh Marg, Churchgate, Mumbai – 400 020. Trade Logo displayed above belongs to HDFC Ltd and ERGO International AG and used by the Company under license. Saral Suraksha Bima, HDFC ERGO - HDFPAIP21624V012021



- iv. Fax: NA
- v. Courier:Grievance cell of any of our Branch office

Insured Person may also approach the grievance cell at any of the company's branches withthedetails ofgrievance.

If Insured Person is not satisfied with the redressal of grievance through one of the above methods, insured person may contact the grievance officer atcgo@hdfcergo.com

Forupdated detailsofgrievanceofficer, kindlyrefer thelinkhttps://www.hdfcergo.com/customer-voice/grievances

Contact Points	First Contact Point	Escalation level 1	Escalation level 2
Contact us at	https://www.hdfcergo. com/customer- care/grievances Call - : 022 6234 6234 / 0120 6234 6234	https://www.hdfcergo.com/custom er-care/grievances/escalation level 1 Call - : 022 6234 6234 / 0120 6234 6234	level 2
Contact Point for Senior Citizen	https://www.hdfcergo. com/customer- care/grievances Call -: 022 6234 6234 / 0120 6234 6234 Email – seniorcitizen@hdfcergo. com	https://www.hdfcergo.com/custom er-care/grievances/escalation level 1 Call - : 022 6234 6234 / 0120 6234 6234	level 2
Write to us at	care@hdfcergo.com	grievance@hdfcergo.com	cgo@hdfcergo.com
Visit us	Grievance cell of any of our Branch office	Eastern Business District (Magnet Mall),	The Chief Grievance Officer, Registered & Corporate Office: HDFC House, 1st Floor, 165-166 Backbay Reclamation, H. T. Parekh Marg, Churchgate, Mumbai – 400020

Grievance may also belonged at IRDAIIntegrated Grievance Management System

## InsuranceOmbudsman-

TheInsuredPersonmayalsoapproachtheofficeofInsuranceOmbudsmanoftherespectivearea/regionforredressalofgri evance.ThecontactdetailsoftheInsurance Ombudsman offices have been provided as Annexure-A.

#### 11. TABLEOFBENEFITS

Name	Saral Suraksha Bima, HDFC ERGO
ProductType	Individual
Category	Allthecoversarebenefitbasedexcepttheoptionalcover"HospitalisationExpensesdueto Accident"whichisindemnitybased.

HDFC ERGO General Insurance Company Limited. IRDAI Reg. No.146 CIN: U66030MH2007PLC177117. Registered & Corporate Office: 1st Floor, HDFC House, 165-166 Backbay Reclamation, H. T. Parekh Marg, Churchgate, Mumbai – 400 020. Trade Logo displayed above belongs to HDFC Ltd and ERGO International AG and used by the Company under license. Saral Suraksha Bima, HDFC ERGO - HDFPAIP21624V012021

<sup>-</sup>https://igms.irda.gov.in/.





Cover	
Suminsured	OnIndividual basis–SIshallapplytoeachindividualfamilymember
PolicyPeriod	1year
	i. Death
Basecovers	ii. Permanenttotaldisablement
	iii. Permanentpartialdisablement
	i. Temporarytotaldisablement
Optional covers	ii. HospitalisationExpensesduetoAccident
- p	iii. Educationgrant
	Sum insured (excluding CB) shall be increased by 5% in respect of each claimfree policy
Cumulativebo	year, provided the policy is renewed without a break subject tomaximumof 50% of
nus	thesuminsured.



### Annexure-A.

The contact details of the Insurance Ombudsman of fices are as below-

AreasofJurisdiction	Officeof theInsuranceOmbudsman
Gujarat,UTofDadraandNagarHaveli,Damanand Diu	OfficeoftheInsuranceOmbudsman,JeevanPrakash Building, 6th floor,TilakMarg, Relief Road,Ahmedabad – 380 001.  Tel.: 079 - 25501201/02/05/06  Email:bimalokpal.ahmedabad@ecoi.co.in
Karnataka	OfficeoftheInsuranceOmbudsman,JeevanSoudhaBuilding,PIDNo.57-27-N-19,GroundFloor, 19/19, 24th Main Road,JP Nagar, Ist Phase,Bengaluru – 560 078.  Tel.: 080 - 26652048 / 26652049  Email:bimalokpal.bengaluru@ecoi.co.in
MadhyaPradeshandChhattisgarh	Office of the Insurance Ombudsman,JanakVihar Complex, 2nd Floor,6, MalviyaNagar, Opp. Airtel Office,Near New Market,Bhopal – 462 003. Tel.: 0755 - 2769201 / 2769202 Fax: 0755 - 2769203 Email:bimalokpal.bhopal@ecoi.co.in
Odisha	Office         of         the         Insurance         Ombudsman,62, park,           Bhubneshwar         -         751         009.           Tel.:         0674         -         2596461         /2596455           Fax:         0674         -         2596429           Email:bimalokpal.bhubaneswar@ecoi.co.in
Punjab,Haryana,HimachalPradesh, Jammu and Kashmir, UTofChandigarh	Office of the Insurance Ombudsman, S.C.O. No. 101, 102 &103, 2nd Floor,BatraBuilding, Sector 17  – D,Chandigarh – 160 017. Tel.: 0172 - 2706196 / 2706468 Fax: 0172 - 2708274 Email:bimalokpal.chandigarh@ecoi.co.in
TamilNadu,UT–PondicherryTown and Karaikal (which are partofUT ofPondicherry)	Office of the Insurance Ombudsman,Fatima AkhtarCourt, 4th Floor, 453,Anna Salai, Teynampet, CHENNAI – 600 018. Tel.: 044 - 24333668 / 24335284 Fax: 044 - 24333664 Email:bimalokpal.chennai@ecoi.co.in



Office of Insurance	Buildin	Insurance g,Asaf Road,New	Ombudsm Ali Delhi 002.	nan,2/2	Α,	Universal – 110
Tel.:	0	11	-	23232	481/2	3213504
Email:bimal	okpal.de	elhi@ecoi.co.i	n			



Assam , Meghalaya, Manipur, Mizoram, Arunachal Pradesh,Nagaland and Tripura	Office of the Insurance Ombudsman, JeevanNivesh, 5th Floor,Nr. Panbazarover bridge, S.S. Road,Guwahati – 781001(ASSAM).Tel.: 0361 - 2632204 / 2602205 Email:bimalokpal.guwahati@ecoi.co.in
AndhraPradesh,TelanganaandUT ofYanam–apartoftheUTofPondicherry	Office of the Insurance Ombudsman, 6-2-46, 1st floor, "Moin Court",Lane Opp. Saleem Function Palace, A. C. Guards, Lakdi-Ka-Pool,Hyderabad - 500 004. Tel.: 040 - 67504123 / 23312122 Fax: 040 - 23376599 Email:bimalokpal.hyderabad@ecoi.co.in
Rajasthan	Office of the Insurance Ombudsman, JeevanNidhi — II Bldg., Gr. Floor,Bhawani Singh Marg, Jaipur - 302 005. Tel.: 0141 - 2740363 Email:Bimalokpal.jaipur@ecoi.co.in
Kerala,UTof(a)Lakshadweep,(b) Mahe–a part of UTof Pondicherry	Office of the Insurance Ombudsman, 2nd Floor, Pulinat Bldg.,Opp.CochinShipyard,M.G.Road,Ernakulam- 682015. Tel.: 0484 - 2358759/2359338Fax: 0484-2359336  Email:bimalokpal.ernakulam@ecoi.co.in
WestBengal,UTofAndamanand NicobarIslands,Sikkim	Office of the Insurance Ombudsman, Hindustan Bldg. Annexe, 4th Floor,4, C.R. Avenue, KOLKATA - 700 072. Tel.: 033 - 22124339 / 22124340 Fax : 033 - 22124341 Email:bimalokpal.kolkata@ecoi.co.in



Districts of Uttar Pradesh: Laitpur, Jhansi, Mahoba, Hamirpur,Banda,Chitrakoot,Allahabad,Mirzapur,S onbhabdra,Fatehpur,Pratapgarh, Jaunpur,Varanasi,Gazip ur, Jalaun, Kanpur, Lucknow,Unnao,Sitapur,Lakhimpur,Bahraich,Bara banki,Raebareli,Sravasti, Gonda, Faizabad, Amethi,Kaushambi,Balrampur,Basti,Ambedkarnag ar, Sultanpur,Maharajgang, Santkabirnagar,Azamga rh,Kushinagar,Gorkhpur, Deoria, Mau, Ghazipur, Chandauli,Ballia,Sidharathnagar.	Office of the Insurance Ombudsman, 6th Floor, JeevanBhawan, Phase-II,Nawal Road, Hazratganj,Lucknow 226 001.  Tel.: 0522 - 2231330 / 2231331  Fax: 0522 - Email:bimalokpal.lucknow@ecoi.co.in	Kishore - 2231310



Goa, Mumbai Metropolitan RegionexcludingNavi	ord Floor, JeevanSeva S. V. Road, Santacruz	,
Mumbai&Thane	(W),Mumbai - 054. Fel.: 022 - 26106552 / Fax: 022 -	400 26106960 26106052
	Email:bimalokpal.mumbai@ecoi.co.in	20.00002
State of Uttaranchal and the followingDistrictsofUttarPradesh:Agra,Aligarh,Bag pat,Bareilly,Bijnor,Budaun,Bulandshehar,Etah,Kan ooj,Mainpuri,Mathura,Meerut,  Moradabad,Muz affarnagar,Oraiyya,Pilibhit,Etawah,Farrukhabad,Fi rozbad,Gautambodhanagar,Ghaziabad,Hardoi,Sh ahjahanpur,Hapur,Shamli,Rampur,Kashganj,Sam bhal, Amroha, Hathras, Kanshiramnagar,Saharanpur.	Office of the Insurance Om BhagwanSahai Ith Floor, Main Jaya Bans, Sector Distt: GautamBuddh Nagar,U.P-201301. Fel.: 0120-2514250 / 2514252 / Email:bimalokpal.noida@ecoi.co.in	budsman, Palace Road, 15, 2514253
Bihar, Jharkhand.	Office of the Insurance Ombudsman, st Floor,KalpanaArcade Building,,Bazar Road,Bahadurpur, Patna 800 Fel.: Email:bimalokpal.patna@ecoi.co.in	Samiti 006. 0612-2680952
Maharashtra, Area of Navi Mumbai and ThaneexcludingMumbaiMetropolitanRegion	leevanDarshan Bldg., 3rd C.T.S. No.s. 195 to N.C. Kelkar Road, Narayan Peth,Pune – 030.	budsman, Floor, 198, 411 020-41312555



## Annexure-B

## Listl -Itemsforwhichcoverageisnotavailableinthepolicy

SI No	Item
1	BABY FOOD
2	BABY UTILITIES CHARGES
3	BEAUTY SERVICES
4	BELTS/ BRACES
5	BUDS
6	COLD PACK/HOT PACK
7	CARRY BAGS
8	EMAIL / INTERNET CHARGES
9	FOOD CHARGES (OTHER THAN PATIENT'S DIET PROVIDED BY HOSPITAL)
10	LEGGINGS
11	LAUNDRY CHARGES
12	MINERAL WATER
13	SANITARY PAD
14	TELEPHONE CHARGES
15	GUEST SERVICES
16	CREPE BANDAGE
17	DIAPER OF ANY TYPE
18	EYELET COLLAR
19	SLINGS
20	BLOOD GROUPING AND CROSS MATCHING OF DONORS SAMPLES
21	SERVICE CHARGES WHERE NURSING CHARGE ALSO CHARGED
22	Television Charges
23	SURCHARGES
24	ATTENDANT CHARGES
25	EXTRA DIET OF PATIENT (OTHER THAN THAT WHICH FORMS PART OF BED CHARGE)
26	BIRTH CERTIFICATE
27	CERTIFICATE CHARGES
28	COURIER CHARGES
29	CONVEYANCE CHARGES
30	MEDICAL CERTIFICATE
31	MEDICAL RECORDS
32	PHOTOCOPIES CHARGES
33	MORTUARY CHARGES
34	WALKING AIDS CHARGES
35	OXYGEN CYLINDER (FOR USAGE OUTSIDE THE HOSPITAL)
36	SPACER
37	SPIROMETRE
38	NEBULIZER KIT
39	STEAM INHALER
40	ARMSLING
41	THERMOMETER
42	CERVICAL COLLAR
43	SPLINT
44	DIABETIC FOOT WEAR
45	KNEE BRACES (LONG/ SHORT/ HINGED)
46	KNEE IMMOBILIZER/SHOULDER IMMOBILIZER
47	LUMBO SACRAL BELT



48	NIMBUS BED OR WATER OR AIR BED CHARGES
49	AMBULANCE COLLAR
50	AMBULANCE EQUIPMENT
51	ABDOMINAL BINDER
52	PRIVATE NURSES CHARGES- SPECIAL NURSING CHARGES
53	SUGAR FREE Tablets
54	CREAMS POWDERS LOTIONS (Toiletries are not payable, only prescribed medical pharmaceuticals payable)
55	ECG ELECTRODES
56	GLOVES
57	NEBULISATION KIT
58	ANY KIT WITH NO DETAILS MENTIONED [DELIVERY KIT, ORTHOKIT, RECOVERY KIT, ETC]
59	KIDNEY TRAY
60	MASK
61	OUNCE GLASS
62	OXYGEN MASK
63	PELVIC TRACTION BELT
64	PAN CAN
65	TROLLY COVER
66	UROMETER, URINE JUG
67	VASOFIX SAFETY

# List II-I tems that are to be subsumed into Room Charges

SI No	Item
1	BABY CHARGES (UNLESS SPECIFIED/INDICATED)
2	HAND WASH
3	SHOE COVER
4	CAPS
5	CRADLE CHARGES
6	COMB
7	EAU-DE-COLOGNE / ROOM FRESHNERS
8	FOOT COVER
9	GOWN
10	SLIPPERS
11	TISSUE PAPER
12	TOOTH PASTE
13	TOOTH BRUSH
14	BED PAN
15	FACE MASK
16	FLEXI MASK
17	HAND HOLDER
18	SPUTUM CUP
19	DISINFECTANT LOTIONS
20	LUXURY TAX
21	HVAC
22	HOUSE KEEPING CHARGES
23	AIR CONDITIONER CHARGES
24	IM IV INJECTION CHARGES
25	CLEAN SHEET
26	BLANKET/WARMER BLANKET
27	ADMISSION KIT



28	DIABETIC CHART CHARGES
29	DOCUMENTATION CHARGES / ADMINISTRATIVE EXPENSES
30	DISCHARGE PROCEDURE CHARGES
31	DAILY CHART CHARGES
32	ENTRANCE PASS / VISITORS PASS CHARGES
33	EXPENSES RELATED TO PRESCRIPTION ON DISCHARGE
34	FILE OPENING CHARGES
35	INCIDENTAL EXPENSES / MISC. CHARGES (NOT EXPLAINED)
36	PATIENT IDENTIFICATION BAND / NAME TAG
37	PULSEOXYMETER CHARGES

## ListIII-ItemsthataretobesubsumedintoProcedureCharges

SI No.	Item
1	HAIR REMOVAL CREAM
2	DISPOSABLES RAZORS CHARGES (for site preparations)
3	EYE PAD
4	EYE SHEILD
5	CAMERA COVER
6	DVD, CD CHARGES
7	GAUSE SOFT
8	GAUZE
9	WARD AND THEATRE BOOKING CHARGES
10	ARTHROSCOPY AND ENDOSCOPY INSTRUMENTS
11	MICROSCOPE COVER
12	SURGICAL BLADES, HARMONICSCALPEL, SHAVER
13	SURGICAL DRILL
14	EYE KIT
15	EYE DRAPE
16	X-RAY FILM
17	BOYLES APPARATUS CHARGES
18	COTTON
19	COTTON BANDAGE
20	SURGICAL TAPE
21	APRON
22	TORNIQUET
23	ORTHOBUNDLE, GYNAEC BUNDLE

## ListIV-Itemsthataretobesubsumedintocostsoftreatment

SI No.	Item
1	ADMISSION/REGISTRATION CHARGES
2	HOSPITALISATION FOR EVALUATION/ DIAGNOSTIC PURPOSE
3	URINE CONTAINER
4	BLOOD RESERVATION CHARGES AND ANTE NATAL BOOKING CHARGES



5	BIPAP MACHINE
6	CPAP/ CAPD EQUIPMENTS
7	INFUSION PUMP- COST
8	HYDROGEN PEROXIDE\SPIRIT\ DISINFECTANTS ETC
9	NUTRITION PLANNING CHARGES - DIETICIAN CHARGES- DIET CHARGES
10	HIV KIT
11	ANTISEPTIC MOUTHWASH
12	LOZENGES
13	MOUTH PAINT
14	VACCINATION CHARGES
15	ALCOHOL SWABES
16	SCRUB SOLUTION/STERILLIUM
17	Glucometer& Strips
18	URINE BAG